



CARMEL AREA WASTEWATER DISTRICT REGULAR BOARD MEETING MINUTES

Thursday, 9:00 a.m., May 25, 2023

Via Teleconference Webinar & In Person with Proof of Vaccination

CALL TO ORDER - ROLL CALL - The meeting was called to order at 9:03 a.m.

Present: President Ken White, Pro Tem Bob Siegfried, and Directors Greg D'Ambrosio, and Mike Rachel, Director Urquhart arrived at the meeting at 9:08 a.m., after the call to order roll call was completed.

Absent:

A quorum was present.

Others: Barbara Buikema, General Manager Carmel Area Wastewater District (CAWD or District)
Rachél Lather, Principal Engineer, CAWD
Patrick Treanor, Plant Engineer, CAWD*
Ed Waggoner, Plant Superintendent, CAWD*
Kevin Young, Plant Operations Supervisor, CAWD*
Ray De Ocampo, Laboratory Supervisor, CAWD*
Chris Foley Maintenance Superintendent, CAWD
Daryl Lauer, Superintendent of Collection*
Domine Barringer, Board Secretary, CAWD
Robert Wellington, Wellington Law Offices, CAWD Legal Counsel
Jeff Froke, Director of the Board, Pebble Beach Community Services District (PBCSD) *
Mike Niccum, General Manager, PBCSD*
Nick Becker, Deputy General Manager, District Engineer, PBCSD*

In Person Public Attendees:

Larry Purcell, David Scopp, Elizabeth Robbin, Deborah Vielle, Lori Porter, Keith Porter, Barbara Ricciardi, Margaret J. Sincoff, Cora Malone, Drew Lander, Steve Stordahl, Jim Bunch, Lynette Ferguson, Gail Dryden, Margaret Kyunaer, Diane Guinta, Chuck Keller, Donna Kusumoto, Gordon Foxworthy, Andrew Papadick

Virtual Public Attendees:

Carol Keller|* Steve Thomas, TBC Communications|*

**Signifies Virtual Attendance*

1. Appearances/Public Comments: Public Comments (Matters Not on Agenda Any Subject):

There were numerous public comments on non-agendized matters concerning the Carmel Meadows Project.

The District Received Public Comment via email prior to the board meeting regarding an item not listed on the agenda from the following constituents: Ju, Tarantino, Turbow, Porter, Scopp, and Purcell – The Board Chairman of the Carmel Meadows Association. This information was included in the board packet.

In person public attendees that made comments on matters not on the agenda regarding the Carmel Meadows Project included the following residents below:

David Scopp, Chuck Keller, Larry Purcell, Gail Dryden, Diane Guinta, (unknown participant), Keith & Lori Porter, Elizabeth Robbin, Cora Malone, Lynette Ferguson

A short five minute break took place after the attendees left the boardroom and the board then moved into the consent calendar at 10 a.m.

Appearances/Public Comments on Agendized Items:

There were no public comments received on agendized items by the Board.

- 2. *Agenda Changes:*** Any requests to move an item forward on the agenda will be considered at this time.

Pulled Item #26 from the agenda regarding Codification. The full board consented

CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS AND MONTHLY REPORTS-ALL REPORTS RELATE TO YEAR

Consists of routine items for which Board approval can be taken with a single motion and vote.

Board Action

A motion to receive and approve the consent agenda was made by Director Urquhart and seconded by Director D'Ambrosio. After a Roll Call vote, the Board unanimously received and approved the following Consent Calendar/Agenda items.

- 3.** Approve February 23, 2023, Regular Board Meeting Minutes & May 15, 2023, Budget Committee Meeting Minutes
- 4.** Receive and Accept Bank Statement Review by Clifton Larson Allen (CLA) – March 2023 & April 2023
- 5.** Receive and Accept Schedule of Cash Receipts & Disbursements- April, 2023
- 6.** Approve Register of Disbursements – Carmel Area Wastewater District – April,2023
- 7.** Approve Register of Disbursements – CAWD/PBCSD Reclamation Project – April,2023
- 8.** Receive and Accept Financial Statements and Supplementary Schedules – April,2023
- 9.** Receive and Accept Collection System Superintendent’s Report – April,2023 March & February 2023
- 10.** Receive and Accept Safety and Regulatory Compliance Report – April, 2023
- 11.** Receive and Accept Treatment Facility Operations Report – April, 2023 March & February 2023
- 12.** Receive and Accept Laboratory/Environmental Compliance Report –April
- 13.** Receive and Accept Capital Projects Report/Implementation Plan

14. Receive and Accept Project Summaries – Capital & Non-Capital
15. Receive and Accept Plant Operations Report – April 2023
16. Receive and Accept Maintenance Projects Report –April 2023
17. Receive and Accept District Engineer’s Report-April 2023

ACTION ITEMS BEFORE THE BOARD

Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence: (1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.

RESOLUTIONS

18. **Resolution no. 2023-29;** A Resolution Adopting the Carmel Area Wastewater District/Pebble Beach Community Services District Reclamation Project Fiscal Year 2023-24 Budget – *Report by General Manager, Barbara Buikema*

Board Action

After brief discussion, a motion to approve the resolution was made by Director Urquhart and seconded by Director Siegfried. Following a Roll Call vote, the Board unanimously passed Resolution Adopting the Carmel Area Wastewater District/Pebble Beach Community Services District Reclamation Project Fiscal Year 2023-24 Budget

19. **Resolution No. 2023-30;** Resolution The General Manager To Enter Into A Contract With Kennedy Jenks Consultants, Inc. To Provide Engineering Support For The Preparation Of The Report For The California River Watch Settlement Agreement In An Amount Not To Exceed \$134,780 for Project #20-05- *Report by Principle Engineer, Rachél Lather*

Board Action

A motion to approve the resolution was made by Director D’Ambrosio and seconded by Director Urquhart. Following a Roll Call vote, the Board passed Resolution 2023-30, with Directors Rachel and Siegfried with a No vote to enter into a contract with Kennedy Jenks Consultants, Inc. To provide engineering support for the preparation of the report for the California River Watch Settlement Agreement in an amount not to exceed \$134,780 for Project #20-05

COMMUNICATIONS

20. General Manager Report – oral report *
- a. Monterey County Planning Hearing moved to June 28, 2023
 - b. Eminent Domain Discussion Suggested Special Meeting Dates (Monday morning, July 31st or Tuesday morning August 1st)

Board Action

After a brief discussion the board approved the creation of an Ad Hoc Committee regarding security. A motion to approve the creation of the was made by Director D'Ambrosio and seconded by Director Rachel. Following a Roll Call vote, the Board approved the Security Ad Hoc Committee.

The board also agreed to the meeting date of August 1st at 9 am regarding Eminent Domain.

OTHER ITEMS BEFORE THE BOARD

21. Director Siegfried's request to the Board of Director regarding road repairs within the District boundaries

Board Action

A motion was made by Director Siegfried and seconded by President White. Following a Roll Call vote, the Board was in consensus to build a data base to review the applications on the road repair and check back each lateral repair in a year and notify the City or the County.

22. Monterey County Treasurer Report for First Quarter of 2023- (January through March) – Report by General Manager, Barbara Buikema

Board Action

A motion to accept the Monterey County Treasurer Report for the First Quarter of 2023. Following a Roll Call vote, the Board unanimously accepted the report.

It was suggested that the data be included in the future. Director Siegfried would like to see the various asset class return. The data tables are four or five pages. As of now it will be left as is.

INFORMATION/DISCUSSION ITEMS

23. May Construction Updates of Project #18-01 Electrical/Mechanical Rehab- and Sludge Holding Tank Replacement – Report by Plant Engineer, Patrick Treanor
24. April 27, 2023, PBCSD Board Meeting Summaries- Report by Acting General Manager, Patrick Treanor
25. Reclamation Management Committee -Report by General Manager, Barbara Buikema

26. District Administrative Code-Posted to District website-Report by
General Manager, Barbara Buikema

Board Action

Agenda Change requested that this item be pulled from the agenda and the full Board was in consensus that this item be pulled from the agenda.

27. Announcements on Subjects of Interest to the Board Made by Members of the Board or Staff

Oral reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.

PBCSD Board Public Meeting Notice & Agenda – The next PBCSD meeting is scheduled for:

Friday, May 26, 2023, at 9:30 a.m. – Director Urquhart is scheduled to attend.

Friday, June 30, 2023, at 9:30 a.m. – President White is scheduled to attend.

Special Districts Association of Monterey County – The next SDA meeting is scheduled for:

Tuesday, July 18, 2023, at 6:00 p.m. – President White is scheduled to attend.

Tuesday, October TBD, 2023, at 6:00 p.m. – Director Rachel are scheduled to attend.

Reclamation Management Committee (RMC) Meeting – The next RMC meeting is scheduled for:

Tuesday, November 7, 2023, at 9:30 a.m. President White and Director Rachel is scheduled to attend.

28. ADJOURNMENT

There being no further business to come before the Board, the President adjourned the meeting at 10:59 a.m. The next Regular Meeting will be held at 9:00 a.m., Thursday, June 29, 2023, or an alternate acceptable date, via teleconference webinar.

As Reported To:

Domine Barringer

Domine Barringer, Secretary to the Board

APPROVED:

Ken White

Ken White, President of the Board