



**CARMEL AREA WASTEWATER DISTRICT (CAWD)  
BOARD OF DIRECTORS SPECIAL MEETING MINUTES  
Carmel Meadows Sewer Replacement  
November 16, 2023, Thursday, 9:00 a.m.**

**Via teleconference webinar and in person**

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**CALL TO ORDER - ROLL CALL:**

The meeting was called to order at 9 a.m. Roll call was taken and all board members were present.

*\*Signifies Virtual Attendance*

**Present:** President Ken White  
Pro Tem Bob Siegfried  
Directors: Suzanne Cole, Michael Rachel, Kevan Urquhart  
Barbara Buikema, General Manager  
Domine Barringer, Board Clerk  
Patrick Treanor, Plant Engineer  
Ed Waggoner, Plant Superintendent, CAWD\*  
Kevin Young, Plant Operations Supervisor, CAWD\*  
Bob Rathie Wellington, District Legal Counsel  
Amy Hoyt| Best Best & Krieger LLP, Parter  
Brian Avon| Carollo Engineers, Inc, Vice President & Project Manager-  
Infrastructure  
Vern Phillips| Harris & Associates, Principal Engineer – Peer Review Oversight

***Quorum was present***

**Absent: None**

**\*Others:** In Attendance: All listed as other attendance participated virtually

**\*[Carmel Meadows Residents]-Carol Keller, Donna Kusumoto, Thomas Besner, Keith Potter,  
Diane Guinta, Geoff Reilly, Larry Purcell**

**\*Harvey Packard| Regional Water Quality Control Board Central Coast Region**

**\*Rachel Lather, Laura Chimelski (PE)| SRT, Leslie Lazarotti| WRA,  
Steve Thomas| TBC Communications, Tanya Yurovsky (PE)|SRT,  
and other participants listed as attendees**

1. **Appearances/Public Comments:** *Anyone wishing to address the Board on a matter appearing on this agenda may do so now. Public comment shall be limited to 3 minutes per person. During consideration of these agenda item, public comment shall be limited to 3 minutes per person and will be allowed prior to Board action on the item under discussion.*

In public attendance at the meeting: David Scopp, Chuck Keller, Mr. Barnes, Deborah Ju, Margaret Sincoff, Phil Angelo

Mission Fields Neighborhood: Peter Hiller

2. **Agenda Changes:** *Any requests to move an item forward on the agenda will be considered at this time.*

None

#### **AGENDA ITEMS:**

3.
  - A. Receive Staff Report to explain reason for Peer Review
  - B. Public Interaction timeline
  - C. Carollo Engineers, Inc – Brian Avon, Project Manager-Infrastructure/Vice President-3<sup>rd</sup> Party Project Reviewer
  - D. Harris & Associates – Vern Phillips, Principal Engineer-Peer Review Oversight

#### **OPEN PUBLIC HEARING**

*The Chair opened the Public Hearing at 9:03 a.m., and the staff report was delivered by Barbara Buikema, General Manager. Then Brian Avon, with Carollo Engineering displayed a presentation regarding the peer review. During the Carollo presentation the Board Clerk was notified that the presentation was not visible to the virtual attendees, but the attendees could hear the presentation. The in-person attendees in the board room were able to see and hear the presentation. Upon the notification of the virtual attendee visual viewing issue, the Chair was informed, and a short break was put in place. The issue was corrected and confirmation was requested by the Board Clerk to the virtual attendees. The virtual attendees confirmed the viewing of the presentation. The Chair stated the meeting will continue and stated that the presentation will be posted on the District website. After the presentation was concluded, the presenters (Brian Avon| Carollo Engineers and Vern Phillips| Harris & Associates) answered the public's questions.*

*During the public meeting the Board received public comments from the following Carmel Meadows Residents: Chuck Keller, Diane Guinta, David Scopp, Deborah Ju, and Keith Porter, and an Anonymous Attendee (in person & virtually).*

*The Board also received public comments from Harvey Packard| Central Coast Regional Water Quality Control Board, and Phil Angelo| Monterey County Planner.*


*After all the public comments were completed the Chair closed the public hearing and the meeting at 10:30 a.m.*

**Board Action**

***10:30 am A Motion To Accept The Reports of Carollo Engineering, Inc., And Harris And Associates Was Made By Director Cole And Seconded By Director Rachel . After A Roll Call Vote, The Board Unanimously Agreed To Accept The Reports.***

- 4. ADJOURNMENT:** *There being no further business to come before the Committee, the meeting concluded at 10:30 a.m. The next Regular Board Meeting will be held at 2:00 p.m., Thursday, December 12, 2023, or an alternate acceptable date, via teleconference webinar. The teleconference webinar is hosted through Zoom and you may receive access by visiting our website homepage, [www.cawd.org](http://www.cawd.org), calling the District office at 831-624-1248 or via email at [downstream@cawd.org](mailto:downstream@cawd.org).*

**As Reported To:**

  
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**Barbara Buikema, General Manager**

**APPROVED:**

  
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**Ken White, President**