



**CARMEL AREA WASTEWATER DISTRICT**  
**REGULAR BOARD MEETING MINUTES**  
*Thursday, 9:00 a.m., August 26, 2021*  
Teleconference Webinar  
(See California Executive Order N-08-21)

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**CALL TO ORDER - ROLL CALL** - The meeting was called to order at 9:03 a.m.

**Present:** Directors: Greg D' Ambrosio, Robert Siegfried, Charlotte Townsend, Michael Rachel, and President Ken White

**Absent:** None

**A quorum was present.**

**Others:** Barbara Buikema, General Manager, Carmel Area Wastewater District (CAWD or District)  
Rachél Lather, District Engineer, CAWD  
Patrick Treanor, Plant Engineer, CAWD  
Ed Waggoner, Plant Superintendent, CAWD  
Kevin Young, Operations Supervisor, CAWD  
Daryl Lauer, Collections Superintendent, CAWD  
Mark Dias, Safety and Regulatory Compliance Administrator  
Domine Barringer, Administrative Assistant/Board Clerk, CAWD  
Kristina Pacheco, Administrative Assistant/Board Clerk, CAWD  
Karla Cristi, CMMS & Plant Administrator  
Rob Wellington, Wellington Law Offices, CAWD Legal Counsel  
President Froke, Board Member of Pebble Beach Community Services District (PBCSD)  
Mike Niccum, General Manager, PBCSD  
Nikki Nedeff, Big Sur Land Trust

**1. Public Comments:**

There were no public comments.

**2. Agenda Changes:**

There were no agenda changes.

**CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS AND MONTHLY REPORTS**

*Consists of routine items for which Board approval can be taken with a single motion and vote.*

**Board Action**

***After extensive discussion, a motion was made by Director Siegfried and seconded by Director Rachel to agendaize an item from the Plant Operations Report (Agenda item #15) for the next board meeting, specifically the Iorex corrosion control system installed in December of 2019 at the Chlorine/Dechlorination Building. After a Roll Call vote, the Board unanimously approved the item for next month's meeting agenda.***

***A second motion to receive and approve the amended Consent Calendar and Agenda was made by President White and seconded by Director Townsend. After a Roll Call vote, the Board unanimously received and approved the following July 2021 Consent Calendar/Agenda items:***

- 3.** July 29, 2021, Regular Board Meeting Minutes; July 29, 2021, Special Board Meeting Minutes & August 3, 2021, Pension Committee Meeting Minutes
- 4.** Bank Statement Review by Hayashi Wayland
- 5.** Schedule of Cash Receipts & Disbursements
- 6.** Register of Disbursements - Carmel Area Wastewater District
- 7.** Register of Disbursements – CAWD/PBCSD Reclamation Project
- 8.** Financial Statements and Supplementary Schedules
- 9.** Collection System Superintendent’s Report
- 10.** Safety and Regulatory Compliance Report
- 11.** Treatment Facility Operations Report
- 12.** Laboratory/Environmental Compliance Report
- 13.** Capital Projects Report/Implementation Plan
- 14.** Project Summaries
- 15.** Plant Operations Report
- 16.** Maintenance Projects Report
- 17.** Principal Engineer Monthly Report of General Engineering

### **ACTION ITEMS BEFORE THE BOARD**

*These items are acted upon in the following sequence: (1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion, Vote and Action.*

### **RESOLUTIONS**

- 18. Resolution No. 2021-47;** Report by Rachél Lather

#### ***Board Action***

***After discussion, a motion to approve the resolution was made by Director Siegfried and seconded by Director Rachel. Following a Roll Call vote, the Board unanimously passed Resolution 2021-47, accepting the lowest responsible bid for “2021 Pipeline Spot Repairs Project #21-02” and award of the contract in an amount not to exceed \$136, 000 to Rooter King, Inc.***

- 19. Resolution No. 2021-48;** Report by Rachél Lather

#### ***Board Action***

***A motion to approve the resolution was made by Director D’Ambrosio and seconded by Director Siegfried. Following a Roll Call vote, the Board unanimously passed Resolution 2021-48, authorizing the General Manager to amend a contract with MNS Engineers, Inc. for \$32,690 to provide utility locating services for the Scenic Road Pipe Bursting Project #20-08.***

**20. Resolution No. 2021-49; Report by Patrick Treanor**

Nikki Nedeff from Big Sur Land Trust spoke in support of approval of the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Plan. She commented on the importance of this project to the entire Carmel River Floodplain Restoration and Environmental Enhancement Project.

***Board Action***

***A motion to approve the resolution was made by Director Siegfried and seconded by Director D'Ambrosio. Following a Roll Call vote, the Board unanimously passed Resolution 2021-49, adopting a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Plan for the "CRFREE Mitigation Pipeline Undergrounding Project" #19-21.***

**21. Resolution No. 2021-50; Report by Patrick Treanor**

***Board Action***

***A motion to approve the resolution was made by Director Rachel and seconded by Director Siegfried. Following a Roll Call vote, the Board unanimously passed Resolution 2021-50, accepting the lowest responsible and responsive bid for the "Sulfuric Acid and Citric Acid Storage and Feed Systems Project" #18-26 and award the construction contract to Monterey Peninsula Engineering in an amount not to exceed \$377,000.***

**22. Resolution No. 2021-51; Report by Jim Grover**

***Board Action***

***After brief discussion, a motion to approve the resolution was made by Director D'Ambrosio and seconded by Director Rachel. Following a Roll Call vote, the Board unanimously passed Resolution 2021-51, authorizing the annual adjustment of the District's Reserve Fund balances by transferring \$3,455,840 to the Capital Fund and \$2,013,539 to the Capital Improvement Reserve from the General O&M Fund in accordance with the District's Reserve Policy.***

**23. Resolution No. 2021-52; Report by Barbara Buikema**

***Board Action***

***After extensive discussion, a motion to approve an amended resolution was made by Director Siegfried and seconded by Director Rachel. Following a Roll Call vote, the Board unanimously passed Resolution 2021-52, approving the COVID-19 Vaccination Policy Requirements as amended.***

**COMMUNICATIONS**

**24. General Manager Report - oral report**

Barbara Buikema reported on the CRFREE project and the negotiation of a contract between the District and Monterey County in order to go forward with the District's portion of the CRFREE project.

Barbara Buikema also reported on the publication of the California Coastal Commission's Sea Level Rise Planning Guide in which CAWD is named.

## **OTHER ITEMS BEFORE THE BOARD**

### **25. Ad Hoc Committee formation – Report by Barbara Buikema**

The Board listened to the report for formation and assignment of two new ad hoc committees, the "Construction Committee" for project #18-01 and the "Tree & Trail Committee" for construction of a Rio Park path and the elimination/replacement of eucalyptus trees around the treatment facility. A motion to accept assignments was made by Director Townsend and seconded by Director Rachel. The Board unanimously approved to accept the formation of the two committees and assigned President White and Director Rachel to the Construction Committee and Director Siegfried and Director D'Ambrosio, with Director Townsend as an alternate, to the Tree & Trail Committee.

## **INFORMATION/DISCUSSION ITEMS**

**26.** PBCSD July 30, 2021, Board meeting report was given by General Manager, Barbara Buikema.

**27.** A summary of the Monterey County Treasurer Report was given by General Manager, Barbara Buikema.

**28.** Summary of the August 3, 2021, Pension Committee meeting was given by General Manager, Barbara Buikema.

**29.** Announcements on subjects of interest to the Board made by members of the Board or Staff

- The August 27, 2021, PBCSD Board meeting was cancelled. Director Rachel is scheduled for the September 24, 2021, PBCSD Board meeting.
- Director Siegfried is scheduled to attend the October 19, 2021, Special Districts Association of Monterey County meeting.
- President White and Director Townsend are scheduled to attend the Reclamation Management Committee meeting on November 9, 2021.


**30. CLOSED SESSION:** *As permitted by Government Code Section 54956 et seq., the Board of Directors may adjourn to a Closed Session to consider specific matters dealing with litigation, certain personnel matters, real property negotiations, or to confer with the District's Meyers-Milias-Brown representative.*

***The Board adjourned to closed session at 10:11 a.m. and convened in closed session at 10:23 a.m. The Board came out of closed session at 10:30 a.m. and Legal Counsel reported hereby that in the closed session the Board took up the item listed on the agenda for Performance Evaluation of Legal Counsel and no reportable action was taken.***

### **31. ADJOURNMENT**

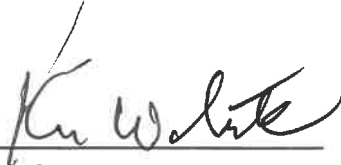
*There being no further business to come before the Board, the President adjourned the meeting at 10:30 a.m. The next Regular Meeting will be held at 9:00 a.m., Thursday, September 30, 2021, or an alternate acceptable date, via teleconference webinar.*

**As Reported To:**



**Domine Barringer, Secretary to the Board**

**APPROVED:**



**Ken White, President**