



CARMEL AREA WASTEWATER DISTRICT BOARD OF DIRECTORS REGULAR MEETING

3945 Rio Road, Carmel, CA 93923 Ph (831) 624-1248
Thursday, 9:00a.m., May 30, 2019

NOTICE & AGENDA

CALL TO ORDER - ROLL CALL

D'Ambrosio _____ Rachel _____ Siegfried _____ Townsend _____ White _____

APPEARANCES, ORDERS OF BUSINESS & ANNOUNCEMENTS

1. *Appearances/Public Comments:* Anyone wishing to address the Board on a matter not appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person. No action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person and will be allowed prior to Board action on the item under discussion. Note: If you believe you possess any disability that would require special accommodations in order to attend this meeting, please call Carmel Area Wastewater District at 624-1248.

2. *Agenda Changes:* Any requests to move an item forward on the agenda will be considered at this time.

ACTION ITEMS BEFORE THE BOARD

Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence: (1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.

OTHER ITEMS BEFORE THE BOARD

3. Employee Acknowledgements and Awards: *

- California Water Environment Association (CWEA)-In the State
 - Ray De Ocampo- #2 (CWEA) State Level P3S (Pretreatment, Pollution Prevention & Stormwater)

"*" - indicates no board attachment or oral report

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CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS AND MONTHLY REPORTS

The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.

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| 4. Approve Regular Board Meeting Minutes on April 30,2019 | 002 |
| 5. Receive and Accept Bank Statement Review by Hayashi Wayland – April 2019 | 012 |
| 6. Receive and Accept Schedule of Cash Receipts and Disbursements – April 2019 | 014 |
| 7. Approve Register of Disbursements - Carmel Area Wastewater District – April 2019 | 017 |
| 8. Approve Register of Disbursements – CAWD/PBCSD Reclamation Project – April 2019 | 019 |
| 9. Receive and Accept Financial Statements and Supplementary Schedules – April 2019 | 020 |
| 10. Receive and Accept Collection System Superintendent’s - February, March & April 2019 | 045 |
| 11. Receive and Accept Safety And Regulatory Compliance Report- April 2019 | 048 |
| 12. Receive and Accept Treatment Facility Operations Report – February, March & April 2019 | 051 |
| 13. Receive and Accept Laboratory/Environmental Compliance Report – April 2019 | 057 |
| 14. Receive and Accept Capital Projects Report/Implementation Plan– April 2019 | 060 |
| 15. Receive and Accept Plant Operations Report – April 2019 | 062 |
| 16. Receive and Accept Maintenance Projects Report – April 2019 | 065 |

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17. Receive Principal Engineer Monthly Report General Engineering – April 2019 067

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RESOLUTIONS

- 18. Resolution No. 2019-16;** A Resolution Awarding A Contract For The Sewage Lift Station Control Panel Upgrades- Programmable Logic Control (PLC) Equipment Procurement In The amount of \$184,000 to The Lowest Qualified Responsible Bidder Technical Systems Incorporated (TSI) And Authorizing The General Manager Execute Said Contract – *Report by Principal Engineer, Rachel Lather* 069
- 19. Resolution No. 2019-17;** A Resolution Adopting The CAWD/PBCSD Fiscal Year 2019-20 Reclamation Project Budget– *Report by General Manager, Barbara Buikema* 073
- 20. Resolution No. 2019-18;** A Resolution Authorizing The General Manager To Execute A professional Services Agreement With Greely and Hanson For Development Of A Treatment Plant Process Computer Model In the Amount Not to Exceed \$49,720– *Report by Plant Engineer, Patrick Treanor* 120
- 21. Resolution No. 2019-19;** A Resolution Authorizing Inviting Bids For 2019/2020 Sewer Line Replacement Project-Monte Verde Extension and 2nd Avenue. The Bid Replacement for 380 feet of 6” diameter Vitrified Clay Pipes with 8” diameter Polyvinyl Chloride Pipe– *Report by Principal Engineer, Rachel Lather* 131
- 22. Resolution No. 2019-20;** A Resolution Awarding A Contract to ERS Industrial Services, Inc. For Coatings For The 2018-19 Secondary Clarifier #1 Rehabilitation Project in the Amount Not to Exceed \$127,190, Authorize The General Manager To Enter Into Said Contract, Authorize a Budget Amendment For An Additional \$18,948 From Capital Reserves To Complete Said Project, and Authorize A Revision To Resolution 2018-28 To Reflect Changed Conditions– *Report by Maintenance Superintendent, Chris Foley* 134

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OTHER ITEMS BEFORE THE BOARD

- 23.** Public Outreach Presentation – *Presentation By Daryl Lauer, Collections Superintendent* *

INFORMATION/DISCUSSION ITEMS

- 24.** *PBCSD 04-26-19 Regular Board Meeting - Report By Barbara Buikema, General Manager* 147
- 25.** *Monterey County Investment Report 03-31-19- Report By Barbara Buikema, General Manager* 149
- 26.** *Update on Mr. Larsen Connection In Carmel Highlands* *

STAFF & BOARD MEMBER REPORTS

Staff Reports include items for which verbal reports/presentation will be provided. If a specific presentation is planned, it will be listed and summary information may be included with the Agenda. Brief oral reports may be provided for items arising after the Agenda preparation. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda Item.

COMMUNICATIONS

- 27.** *General Manager’s Report -- Oral Report by Barbara Buikema, General Manager*
- 28.** *Announcements On Subjects Of Interest To The Board Made By Members Of The Board or Staff - Oral reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.*
- *Employee BBQ – July 19th at Rio Vista Room* *
 - *General Manager’s Vacation June 3rd through 7th* *
 - *Ambulance Letters* 151

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PBCSD Board Public Meeting Notice & Agenda–The next PBCSD meetings are scheduled for:
Friday, May 31, 2019 at 9:30a.m. *Director D'Ambrosio is scheduled to attend.*
Friday, June 28, 2019 at 9:30a.m. *Director Rachel is scheduled to attend.*

Reclamation Management Committee Meeting – The next RMC meeting is scheduled for:
Wednesday, November 6, 2019 at 9:30 a.m. *Director Townsend and Director White are scheduled to attend.*

Special Districts Association of Monterey County–The next SDA meeting is scheduled for:
Tuesday, July 16, 2019 at 6:00 pm. *Director Townsend is scheduled to attend.*

29. CLOSED SESSION: *As permitted by Government Code Section 54956 et seq., the Board of Directors may adjourn to a Closed Session to consider specific matters dealing with litigation, certain personnel matters, real property negotiations, or to confer with the District's Meyers-Milias-Brown representative.*

Conference with Legal Counsel – Anticipated Litigation: significant exposure to litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9 – one potential case.

30. ADJOURNMENT

The next Regular Meeting will be held at 9:00 a.m., Thursday, June 27, 2019 or an alternate acceptable date, in the Board Room of the District Office, 3945 Rio Road, Carmel, CA 93923.

NOTE: Staff reports and materials regarding these agenda items are available for public review Monday through Wednesday of the week immediately prior to the Board Meeting at the District Office or at www.cawd.org. After staff reports have been distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be available at the District Office during normal business hours. Documents distributed at the meeting will be made available in the same manner.

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