



**CARMEL AREA WASTEWATER
DISTRICT (CAWD)
BOARD OF DIRECTORS SPECIAL BOARD MEETING**

*In-person or by Teleconference Webinar
3945 Rio Road, CA 93923
Phone: (831)624-1248
Wednesday, December 27, 10:00 a.m.*

Board Members will be attending this meeting In-Person (or otherwise virtually via applicable teleconferencing provisions set forth in the Brown Act).

The public may attend this meeting under either option of a hybrid format: In-person, as noted above, or virtually.

Please note, masks are required during the meeting.

To access the meeting via Zoom please visit our website homepage at www.cawd.org or call 1 (669) 900-9128 or 1 (346) 248-7799 and use Webinar ID: 821 5845 1649 Password: 522820

If you would like to comment on this Agenda item, please submit those in writing to our office at 3945 Rio Road, Carmel CA 93922 or via email at downstream@caud.org, at least 24 hours before the meeting. You may also submit comments via the "Chat" function available during the teleconference webinar online. All participants have access during the meeting to be recognized and utilize the platform to speak. Please use the virtual "raised hand" to be acknowledged. Please note: all regular and special meetings of the Carmel Area Wastewater District are recorded via Zoom.

If you need assistance in accessing this information, please call the CAWD office at 831-624-1248, Monday through Friday, 8:00 am to 5:00 pm.

ADA Compliance Statement

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Carmel Area Wastewater District administrative office at (831)624-1248, Monday through Friday, 8:00 am to 5:00 pm. Notification prior to the meeting will enable CAWD to make reasonable arrangement to ensure accessibility to this meeting.

NOTICE & AGENDA

CALL TO ORDER - ROLL CALL

Suzanne _____ *Rachel* _____ *Siegfried* _____ *Urquhart* _____ *White* _____

APPEARANCES, ORDERS OF BUSINESS & ANNOUNCEMENTS

1. ***Appearances/Public Comments:*** *Anyone wishing to address the Board appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person. No action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person and will be allowed prior to Board action on the item under discussion.*
2. ***Agenda Changes:*** *Any requests to move an item forward on the agenda will be considered at this time.*
3. **CLOSED SESSION:** *As permitted by Government Code Section 54956 et seq., the Board of Directors may adjourn to a Closed Session to consider specific matters dealing with litigation, certain personnel matters, real property negotiations, or to confer with the District's Meyers-Milias-Brown representative.*

Conference with Employee Performance Evaluation:

The Board will meet in closed session pursuant to Government Code Section 54957:

- **Employee:** Barbara Buikema, General Manager
- Discussion with Board President regarding goals for an executive coaching project

4. ADJOURNMENT

The next Regular Meeting will be held at 9:00 a.m., Thursday, January 25, 2024, or at an alternate acceptable date. ***NOTE:*** *The meeting will have a teleconference option hosted through Zoom. You may access the Zoom link by visiting our website, www.cawd.org. If you need assistance, please call the District office at 831-624-1248 or send an email to downstream@cawd.org. After staff reports have been distributed, if additional documents are produced by the District and provided to the Board regarding any item on the agenda, they will be made available on the District website.*