



# CARMEL AREA WASTEWATER DISTRICT (CAWD) BOARD OF DIRECTORS SPECIAL MEETING MINUTES

HARASSEMENT PREVENTION TRAINING MEETING

*Friday, 9:00 a.m., December 15, 2023*

**Via teleconference webinar and in person**

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## CALL TO ORDER - ROLL CALL:

The meeting was called to order at 9 a.m.

Roll call was taken and all board members were present.

*\*Signifies Virtual Attendance*

**Present:** President Ken White  
Pro Tem Bob Siegfried  
Directors: Suzanne Cole, Michael Rachel  
Barbara Buikema, General Manager, Carmel Area Wastewater District (CAWD)  
Jim Grover, Principal Accountant (CAWD)  
Patrick Treanor, Chief Engineer (CAWD)  
Daryl Lauer, Collections Superintendent (CAWD)  
Chris Foley, Maintenance Superintendent (CAWD)  
Ed Waggoner, Plant Superintendent (CAWD)  
Kevin Young, Plant Operations Supervisor (CAWD)  
Tony G. Carvalho, Associate, Liebert Cassidy Whitmore  
Beth Ingram, Human Resource Consultant

***Quorum was present***

**Absent:** Director Urquhart, Domine Barringer, Board Clerk

**\*Others:** In Attendance:

1. ***Appearances/Public Comments:*** Anyone wishing to address the Board appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person. No action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person and will be allowed prior to Board action on the item under discussion.

***None***

2. ***Agenda Changes:*** Any requests to move an item forward on the agenda will be considered at this time.

***None***

3. ***In person Harassment Prevention Training presented by Tony G. Carvalho, Associate, Liebert Cassidy Whitmore Law Firm***

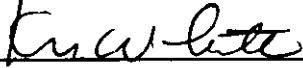
4. **ADJOURNMENT:** *There being no further business to come before the Committee, the meeting concluded at 11:03 a.m. The next Regular Board Meeting will be held at 9:00 a.m., Thursday, January 25, 2024, or an alternate acceptable date, via teleconference webinar. The teleconference webinar is hosted through Zoom and you may receive access by visiting our website homepage, [www.cawd.org](http://www.cawd.org), calling the District office at 831-624-1248 or via email at [downstream@caud.org](mailto:downstream@caud.org).*

**As Reported To:**



**Barbara Buikema, General Manager**

**APPROVED:**



**Ken White, President of the Board**