



CARMEL AREA WASTEWATER DISTRICT BOARD OF DIRECTORS REGULAR MEETING

3945 Rio Road, Carmel, CA 93923 Ph (831) 624-1248
Thursday, 9:00a.m., April 25, 2019

NOTICE & AGENDA

CALL TO ORDER - ROLL CALL

D'Ambrosio _____ Rachel _____ Siegfried _____ Townsend _____ White _____

APPEARANCES, ORDERS OF BUSINESS & ANNOUNCEMENTS

1. *Appearances/Public Comments:* Anyone wishing to address the Board on a matter not appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person. No action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person and will be allowed prior to Board action on the item under discussion. Note: If you believe you possess any disability that would require special accommodations in order to attend this meeting, please call Carmel Area Wastewater District at 624-1248.

2. *Agenda Changes:* Any requests to move an item forward on the agenda will be considered at this time.

ACTION ITEMS BEFORE THE BOARD

Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence: (1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.

OTHER ITEMS BEFORE THE BOARD

3. Employee Acknowledgements and Awards: *

- CWEA State
 - Barry Blevins- Collections Worker of the Year
 - Mike Skinkle- 2nd Place Maintenance Technician
 - Trevor Holland- 2nd Place Lab Person of the Year
 - Ed Waggoner- 25 years of service

"*" - indicates no board attachment or oral report

"e" - indicates a separate insert is enclosed

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- 4. Receive Principal Engineer Staff Report for Ordinances No. 2019-01,2019-02,2019-03: 003
Report by Principal Engineer, Rachel Lather

PUBLIC HEARING

Public Hearing At 9:20 am or Soon Thereafter As The Matters May Be Taken Up. Regarding three new Ordinances as they are interrelated

ORDINANCES

- Ordinance No. 2019-01;** An Ordinance (1) Repealing Ordinance No.84 and No.91-06 Concerning Uniform Plumbing Ordinance of the Carmel Sanitary District, And (2) Adopting New and Revised Uniform Plumbing Ordinance of the Carmel Area Waste Water District-
Report by Principal Engineer, Rachel Lather e
- Ordinance No. 2019-02;** An Ordinance Adopting New Standard Plans and Specifications-
Report by Principal Engineer, Rachel Lather e
- Ordinance No. 2019-03;** An Ordinance Adopting A New Administrative Penalties Ordinance of the Carmel Area Waste Water District– *Report by Principal Engineer, Rachel Lather* e

CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS AND MONTHLY REPORTS

The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.

- 5. Approve Regular Board Meeting Minutes on March 28,2019 005
- 6. Receive and Accept Bank Statement Review by Hayashi Wayland – 016
 March 2019
- 7. Receive and Accept Schedule of Cash Receipts and Disbursements – 018
 March 2019
- 8. Approve Register of Disbursements - Carmel Area Wastewater District – 021
 March 2019
- 9. Approve Register of Disbursements – CAWD/PBCSD Reclamation Project – 025
 March 2019
- 10. Receive and Accept Financial Statements and Supplementary Schedules – 027
 March 2019

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11. Receive and Accept Collection System Superintendent's - January, February, & March 2019	052
12. Receive and Accept Safety And Regulatory Compliance Report- March 2019	056
13. Receive and Accept Treatment Facility Operations Report - January,February, & March 2019	059
14. Receive and Accept Laboratory/Environmental Compliance Report - March 2019	065
15. Receive and Accept Capital Projects Report/Implementation Plan- March 2019	068
16. Receive and Accept Plant Operations Report - March 2019	070
17. Receive and Accept Maintenance Projects Report - March 2019	073
18. Receive Principal Engineer Monthly Report General Engineering - March 2019 March 2019	075

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RESOLUTIONS

- 19. Resolution No. 2019-014;** A Resolution Authorizing The General Manager to Execute A Professional Services Agreement in An amount Not to Exceed \$30,000 For an Evaluation of Gas Conditioning and natural Gas Blending For Microturbines – Engine Systems Integration– *Report by Plant Engineer, Patrick Treanor* 077
- 20. Resolution No. 2019-015;** A Resolution Authorizing The General Manager to Sign A Contract With Denise Duffy & Associates To Provide Environmental Review, Annexation Mapping, And Geographic Descriptions For LAFCO Annexation Process of Portions Of Carmel Valley and Carmel Highlands In An Amount Not To Exceed \$49,830.– Engine Systems Integration– *Report by Principal Engineer, Rachel Lather* 086

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OTHER ITEMS BEFORE THE BOARD

- 21. Acronym Policy-** *Report By Barbara Buikema, General Manager* 117

INFORMATION/DISCUSSION ITEMS

- 22. PBCSD 02-22-19 Regular Board Meeting -** *Report By Barbara Buikema, General Manager* 119
- 23. Pension Committee Meeting 04-16-19-** *Report By Barbara Buikema, General Manager* 121
- 24. Sea Level Rise Committee Meeting Minutes 04-0919-***Report By Barbara Buikema, General Manager* 135
- 25. Lagoon Crossing Repairs –***Report By Patrick Treanor, Plant Engineer* 137
- 26. General manager-2nd Quarter Update –***Report By Barbara Buikema, General Manager* 140
- 27. Update on Mr. Larsen Connection In Carmel Highlands** *

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STAFF & BOARD MEMBER REPORTS

Staff Reports include items for which verbal reports/presentation will be provided. If a specific presentation is planned, it will be listed and summary information may be included with the Agenda. Brief oral reports may be provided for items arising after the Agenda preparation. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda Item.

COMMUNICATIONS

28. General Manager's Report -- *Oral Report by Barbara Buikema, General Manager*

29. Announcements On Subjects Of Interest To The Board Made By Members
Of The Board or Staff -

Oral reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.

PBCSD Board Public Meeting Notice & Agenda–The next PBCSD meetings are scheduled for:
Friday, April 26, 2019 at 9:30a.m. *President White is scheduled to attend.*
Friday, May 19, 2019 at 9:30a.m. *Director D'Ambrosio is scheduled to attend.*

Reclamation Management Committee Meeting – The next RMC meeting is scheduled for:
Wednesday, May 8, 2019 at 9:30 a.m. *Director Townsend and Director White are scheduled to attend.*

Special Districts Association of Monterey County–The next SDA meeting is scheduled for:
Tuesday, April 16, 2019 at 6:00 pm. *Director Townsend is scheduled to attend.*

30. CLOSED SESSION: *A closed session of the Board is not planned, but may be held if necessary for certain limited purposes authorized pursuant to California Government Code.*

31. ADJOURNMENT

*The next Regular Meeting will be held at 9:00 a.m., Thursday, **May 30, 2019** or an alternate acceptable date, in the Board Room of the District Office, 3945 Rio Road, Carmel, CA 93923.*

NOTE: Staff reports and materials regarding these agenda items are available for public review Monday through Wednesday of the week immediately prior to the Board Meeting at the District Office or at www.cawd.org. After staff reports have been distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be available at the District Office during normal business hours. Documents distributed at the meeting will be made available in the same manner.

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