



**CARMEL AREA WASTEWATER DISTRICT  
SPECIAL MEETING OF THE SALARY &  
BENEFITS COMMITTEE**

**Wednesday, 10:30 a.m.  
December 8, 2021**

**Via teleconference webinar or in person**

**COVID-19 Pandemic and State of California Executive Order N-29-20**

The meeting will be held both 1) virtually via Zoom and is compliant with California Government Code Section 54953(e)(1)(A), with Governor Newsom's executive Order N-29-20 and with the recommendation of the Monterey County Health Official dated September 22, 2021, regarding social distancing including remote meetings of legislative bodies, which together allow local legislative bodies to hold public meetings electronically or via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and address the local legislative body to avoid public gatherings, and which suspended all contrary provisions of the Brown Act, and 2) as a regular meeting, with teleconference locations identified, as required or in person at 3945 Rio Road. The District is requesting that any participant that is not vaccinated participate via Zoom.

If you plan to attend the meeting at CAWD's Administrative office please be prepared to show proof of COVID-19 vaccine or a negative COVID-19 test result within 72 hours of the meeting. You may also provide proof of a positive antibody test within the last 90 days. Please note, masks are required at all times except while eating or drinking.

**Acceptable proof of COVID-19 Vaccination or test status which includes the following:**

Documentation Type	Examples
Verifiable records (digital or paper)	Vaccination certificate with QR code <sup>(1)</sup> , digital pass via Smartphone application with QR code <sup>(1)</sup> (e.g., United Kingdom National Health Service COVID Pass, European Union Digital COVID Certificate)
Non-verifiable paper records	Printout of COVID-19 vaccination record or a COVID-19 vaccination certificate issued at national or subnational level or by an authorized vaccine provider (e.g., the CDC vaccination card)
Non-verifiable digital records	Digital photos of vaccination card or record, downloaded vaccine record or vaccination certificate from official source (e.g., public health agency, government agency, or other authorized vaccine provider), or a mobile phone application without QR code <sup>(1)</sup>
Positive Viral Test Criteria	<ul style="list-style-type: none"> <li>• If you have had a positive viral test on a sample taken during the past 90 days, and you have <a href="#">met the criteria to end isolation</a>,</li> <li>• You may also provide proof of a positive IgG antibody test within the last 90 days.</li> <li>• A signed letter from a licensed healthcare provider or a public health official that states you have been cleared</li> <li>• The positive test result and letter together or a letter from your healthcare provider or a public health official that clears you to end isolation referred to as "documentation of recovery."</li> <li>• The letter must be signed and dated on official letterhead that contains the name, address, and phone number of the healthcare provider or public health official who signed the letter.</li> </ul>

Documentation Type	Examples
Negative COVID Test Criteria	<ul style="list-style-type: none"> <li>• Type of test (indicating it is a Nucleic Acid Amplification Test (NAAT) or antigen test).</li> <li>• Entity issuing the result (e.g., laboratory, healthcare entity, or telehealth service).</li> <li>• Sample collection date <ul style="list-style-type: none"> <li>○ A negative test result must show the sample was taken no more than 72 hours before the meeting</li> <li>○ Test result</li> </ul> </li> </ul>

(1) The QR code in a verifiable vaccination record which links to information confirming the credential was generated from an immunization record in an official database and is protected from tampering.

**All forms of proof of COVID-19 vaccination must have:**

- Personal identifiers (full name plus at least one other identifier such as date of birth or passport number) that match the personal identifiers of the attendee
- Name of official source issuing the record (e.g., public health agency, government agency, or other authorized vaccine provider)
- Vaccine manufacturer and date(s) of vaccination
- Results must be in written or digital format

*To access the meeting via Zoom please visit our website homepage at [www.cawd.org](http://www.cawd.org) or call 1 (669) 900-9128 or 1 (346) 248-7799 and use Webinar ID: 827 4552 2823 Passcode: 323331*

*If you would like to comment on any item on our Agenda or an item not on the Agenda, please submit those in writing to our office at 3945 Rio Road, Carmel CA 93922 or via email at [downstream@cawd.org](mailto:downstream@cawd.org), at least 24 hours before the meeting. You may also submit comments via the “Chat” function available during the teleconference webinar online. All participants have access during the meeting to be recognized and utilize the platform to speak. Please use the virtual “raised hand” to be acknowledged or if in person comment during public comment section and wait to be recognized by the President.*

*If you need assistance in accessing this information, please call the CAWD office at 831-624-1248, Monday through Friday, 8:00 am to 5:00 pm.*

**Note: if you believe you possess any disability that would require special accommodations in order to attend this meeting, please call the Carmel Area Wastewater District at 831-624-1248, Monday – Friday between 8:00 a.m. & 5:00 p.m.**

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NOTICE & AGENDA

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CALL TO ORDER - ROLL CALL:     White \_\_\_\_\_ Rachel \_\_\_\_\_

1.     **Appearances/Public Comments:** *Anyone wishing to address the Committee on a matter not appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person per topic. No action shall be taken on any item not appearing on the agenda.*
  
2.     **Agenda Changes:** *Any requests to move an item on the agenda will be considered at this time.*
  
3.     **INFORMATION/DISCUSSION ITEMS**
  - A. Discussion of Purchaser/Maintenance Planner Job Description
  
4.     **ADJOURNMENT:** *The next regular Board meeting will be held at 9:00 a.m., Thursday, **December 30, 2021**, or an alternate acceptable date, via teleconference webinar or in person. The teleconference webinar is hosted through Zoom, and you may receive access by visiting our website homepage, [www.cawd.org](http://www.cawd.org), calling the District office at 831-624-1248 or via email at [downstream@cawd.org](mailto:downstream@cawd.org).*

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