



CARMEL AREA WASTEWATER DISTRICT
REGULAR BOARD MEETING MINUTES
Thursday, 9:00 a.m., September 30, 2021
Teleconference Webinar
(See California Executive Order N-08-21)

CALL TO ORDER - ROLL CALL - The meeting was called to order at 9:01 a.m.

Present: Directors: Greg D' Ambrosio, Robert Siegfried, Charlotte Townsend, Michael Rachel, and President Ken White

Absent: **None**

A quorum was present.

Others: Barbara Buikema, General Manager, Carmel Area Wastewater District (CAWD or District)
Rachél Lather, District Engineer, CAWD
Patrick Treanor, Plant Engineer, CAWD
Ed Waggoner, Plant Superintendent, CAWD
Daryl Lauer, Collections Superintendent, CAWD
Mark Dias, Safety and Regulatory Compliance Administrator, CAWD
Mike Skinkle, Maintenance Mechanic, CAWD
Domine Barringer, Administrative Assistant/Board Clerk, CAWD
Kristina Pacheco, Administrative Assistant/Board Clerk, CAWD
Karla Cristi, CMMS & Plant Administrator, CAWD
Rob Wellington, Wellington Law Offices, CAWD Legal Counsel
Peter McKee, Board Member of Pebble Beach Community Services District (PBCSD)
Mike Niccum, General Manager, PBCSD
Mark Stilwell, Restaurant/Hotel Owner in Carmel-by-the-Sea
Brian Hanlon, CEO, Iorex Global
Julie Koo, President, Iorex Global
Robert Bowcock, Iorex Global
Sterling Washington, Iorex Global
Iris Lee, Iorex Global

1. Public Comments:

Mr. Stilwell publicly commented on recent inquiries into a remodel of his hotel/restaurant Carmel Lodge on the corner of 5th & San Carlos in downtown Carmel-by-the-Sea.

2. Agenda Changes:

There were no agenda changes.

3. Ordinance 2021-03:

The staff report for the new Pretreatment Ordinance No. 2021-03 was given by Rachél Lather.

After brief questions from the Board, and comments from CAWD staff, the Ordinance will have some additional clarifying language added prior to its effective date. A public hearing was opened at 9:25 a.m. and was closed at 9:26 a.m. with no public objections.

Board Action

A motion was made by Director Siegfried and seconded by Director Rachel to approve Ordinance No. 2021-03 as amended. Following a Roll Call vote, the Board unanimously passed Ordinance 2021-03, adopting a new pretreatment ordinance and resulting requirements.

4. *The 2019 Iorex corrosion control pilot:*

Mr. Treanor gave the staff report on the Iorex corrosion control pilot that was implemented in 2019 to eliminate corrosion and rust on the #1 Water (potable water) system. In the 2 years since its purchase there has been no quantifiable data on the system’s impact on corrosion at the plant. A representative from Iorex Global, Robert Bowcock, provided a presentation and Iorex CEO, Julie Koo, offered recommendations.

The process by which CAWD implemented the purchase of this product was discussed. The Board advised staff to reevaluate the decision-making process that occurred in the introduction of the product and its implementation and communication that occurred during its use.

CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS AND MONTHLY REPORTS

Consists of routine items for which Board approval can be taken with a single motion and vote.

Board Action

After extensive discussion, a motion to receive and approve was made by Director D’Ambrosio and seconded by Director Townsend. After a Roll Call vote, the Board unanimously received and approved the following Consent Calendar/Agenda items:

- 5.** August 26, 2021, Regular Board Meeting Minutes; September 14, 2021, Budget Committee Meeting Minutes
- 6.** Bank Statement Review by Hayashi Wayland
- 7.** Schedule of Cash Receipts & Disbursements
- 8.** Register of Disbursements - Carmel Area Wastewater District
- 9.** Register of Disbursements – CAWD/PBCSD Reclamation Project
- 10.** Financial Statements and Supplementary Schedules
- 11.** Collection System Superintendent’s Report
- 12.** Safety and Regulatory Compliance Report
- 13.** Treatment Facility Operations Report
- 14.** Laboratory/Environmental Compliance Report
- 15.** Capital Projects Report/Implementation Plan
- 16.** Project Summaries
- 17.** Plant Operations Report

- 18. Maintenance Projects Report
- 19. Principal Engineer Monthly Report of General Engineering

ACTION ITEMS BEFORE THE BOARD

These items are acted upon in the following sequence: (1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion, Vote and Action.

RESOLUTIONS

- 20. **Resolution No. 2021-53;** Report by Rachél Lather

Board Action

After discussion, a motion to approve the resolution was made by Director Siegfried and seconded by Director Townsend. Following a Roll Call vote, the Board unanimously passed Resolution 2021-53, authorizing a contract with MNS Engineers, Inc. to provide design services for Project #21-05 for \$202,921.

- 21. **Resolution No. 2021-54;** Report by Patrick Treanor

Board Action

After brief discussion, a motion to approve the resolution was made by Director D’Ambrosio and seconded by Director Rachel. Following a Roll Call vote, the Board unanimously passed Resolution 2021-54, accepting the lowest responsible and responsive bid for the “WWTP Eucalyptus Pruning” (project #21-01), to Tope’s for \$92, 000 with an additional change order allowance of \$15,000.

- 22. **Resolution No. 2021-55;** Report by Rachél Lather

Board Action

A motion to approve the resolution was made by Director Rachel and seconded by Director Siegfried. Following a Roll Call vote, the Board unanimously passed Resolution 2021-55, authorizing a contract amendment with MNS Engineers, Inc. for additional environmental compliance services for project #20-08 for an amount of \$47, 577.

- 23. **Resolution No. 2021-56;** Report by Barbara Buikema

Board Action

A motion to approve the resolution was made by Director Siegfried and seconded by Director D’Ambrosio. Following a Roll Call vote, the Board unanimously passed Resolution 2021-56, proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Governor’s Order #N-25-20 and authorizing remote teleconference meetings from October 1 through October 30, 2021.

COMMUNICATIONS

24. General Manager Report - oral report

Barbara Buikema reported on the mandatory vaccine requirement of staff. She made a request for CAWD's annual employee barbeque to be held on October 29, 2021, but because of a conflict it may be changed to November 5, 2021.

25. *Public Comment:*

Mr. Stilwell presented information to the Board regarding a renovation of his hotel and restaurant and the location of a grease trap cleanout. After information was provided the Board decided that the location of this grease trap cleanout and any objections to it are a matter for the City of Carmel-by-the-Sea and not for CAWD.

26. The Board discussed a recent spill/backup that was caused by grease and rag buildup in the sewer main line downtown, and downstream from a row of restaurants. It was decided that Collections will report on "hot spots", such as that, for grease output to the sewer main line in the monthly Collections report provided to the Board for regular meetings.

OTHER ITEMS BEFORE THE BOARD

27. Fall 2021 Newsletter draft – Report by Barbara Buikema

The Board reviewed the draft and had some questions. Staff provided additional information to the board and the newsletter will be published.

INFORMATION/DISCUSSION ITEMS

28. A summary of the Monterey County Treasurer Report was given by General Manager, Barbara Buikema.

29. Announcements on subjects of interest to the Board made by members of the Board or Staff

- Director Siegfried is scheduled for the October 29, 2021, PBCSD Board meeting.
- Director Siegfried is scheduled to attend the October 19, 2021, Special Districts Association of Monterey County meeting.
- President White and Director Townsend are scheduled to attend the Reclamation Management Committee meeting on November 9, 2021.
- The Board discussed setting a date for an offsite seminar/retreat for board members.
- The size of the board packet was also discussed, and accessibility of the information provided in it. The Board would like to keep the packets as they are and provide more information to members of the public rather than less complicated text/content.

30. ADJOURNMENT

There being no further business to come before the Board, the President adjourned the meeting at 11:11 a.m. The next Regular Meeting will be held at 9:00 a.m., Thursday, October 28, 2021, or an alternate acceptable date, via teleconference webinar.

As Reported To:



Domine Barringer, Secretary to the Board

APPROVED:



Ken White, President